

**GOVERNMENT OF RAJASTHAN
OFFICE OF THE SUPERINTENDING ENGINEER,
GROUND WATER DEPARTMENT, JAIPUR**

S.N. F1(28)/NHP/SEHQ/GWD/JPR/860

Date: 04/10/2020

PROCUREMENT NOTICE

Procurement of IT Equipments under NHP

Purchaser: Superintending Engineer, Ground Water Department, Jaipur

Contract title: Supply of various IT Equipment e.g. Computer (Desktop), Printer, Multifunctional Printer, UPS for departmental Chemical laboratories (Water Quality Labs).

RFQ No: NHP/SPMU/GWD/RAJ/RFQ/03/2020 **Date:** 01.10.2020

Applicable Procurement Guidelines/Regulations Date: World Bank Procurement Guidelines for NHP Revised July 2014

1. The Government of India has received financing from the World Bank towards the cost of the National Hydrology Project and intends to apply part of the proceeds towards eligible payments under the contract for which this request for quotations is issued. The Superintending Engineer, Ground Water Department, Jaipur invites quotations from eligible bidders for the supply of following goods.

Line Item No.	Description of Goods and Related Services	Consignee/ Delivery Destination	Quantity	Desired Delivery Period for completion of supply with installation from the date of the Contract
As per enclosed List of Goods and Delivery Period (annexure-3)				

2. The Bidders shall submit Quotation in prescribed format for any number of or all items mentioned in price bid.
3. This Procurement notice includes the RFQ and associated terms and conditions applicable to submission of quotations; criteria for qualification, evaluation and for award of supply order(s); and relevant forms to be filled by the bidders.
4. Procurement notice is available on departmental website: <https://phedwater.rajasthan.gov.in/content/raj/water/ground-water/en/departamental-tender.html#>
5. Quotations must be delivered to Superintending Engineer, Ground Water Department, Jaipur 72 B, Jhalana Institutional Area, Jhalana Doongri, Jaipur-302004 on or before

01.00PM on 08.10.2020 and will be opened publicly on the same day at 03.00 PM, in the presence of the Bidders who wish to attend. If the office happens to be closed on the date of receipt/ open of the Bids as specified, the Bids will be received and opened on the next working day at the same venue and the appointed time. All the quotations which are received after due date and time will not be entertained.

6. Other details can be seen in the RFQ document attached herewith.


Mr R. K. Mishra

Superintending Engineer Ground Water Department, Jaipur

72 B, Jhalana Institutional Area, Jhalana Doongri, Jaipur-302004 91-141-2706056

Email: segwdhq-jod-rj@nic.in

REQUEST FOR QUOTATION

RFQ No: NHP/SPMU/GWD/RAJ/RFQ/03/2020

Date: 01.10.2020

1. Eligibility/Qualification Criteria: A Bidder (a) May be individual or authorized supplier /OEM and should be a registered firm, and should have a valid GST registration and PAN card. (b) shall not submit more than one Quotation; (c) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (d) should not have been temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines as attached and its Sanctions Framework; or blacklisted or suspended by Central or any State Government Departments in India.

2. Clarifications & Amendments: If the Purchaser receives any request for clarification of this RFQ Document, the purchaser will intimate its response together with any amendment to this document, on the e-mail/ address for information to all Bidders.

3. The Quotation shall comprise the following:

- (a) Letter of Quotation;
- (b) Delivery Period Offered: List of Goods & Related Services indicating Bidder's offered delivery period in the prescribed Form;
- (c) Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
- (d) Evidence in accordance with **Clause 1** above, establishing Bidder's qualifications to perform the contract;
- (e) Complete address and contact details of the Bidder having the following information:

Name of Firm
Address for communication
Telephone No(s): Office
Mobile No.
Electronic Mail Identification (E-mail ID)

- (g) Price Bid (using the scheduled attached with this RFQ document) wherein the rates shall be entered.

4. Quotation Prices

- a) The contract shall be for the full quantity for any number of or all items, as specified in the Price Quotation Form. Corrections, if any, can be carried out by editing the information before submission.
- b) All duties, taxes and other levies payable on the goods and related services shall be included in the total price.
- c) GST and any other taxes, which will be payable on the goods and related services at the time of invoicing in connection with the sale, shall be shown

separately in the bill. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.

- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The Prices shall be quoted in Indian Rupees only.
5. **Conformity of Goods:** The Bidder shall furnish as part of the Quotation, documentary evidence that the Goods conform to the technical specifications and standards, as relevant, for example catalogue, warranty/ guarantee etc. of the manufacturer. In case any defect or any deviation from the technical specification of the material noticed, the bidder is bound to replace the material immediately.
6. Supplies for any particular item in the quotation should be from one manufacturer only. Quotation offering supplies from different manufacturers for the same item will be treated as non-responsive.
7. **Validity of Quotation:** Quotation shall remain valid for a period not less than 40 days after the deadline date specified for submission.
8. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed or written or stamped below the signature.
9. **Quotation Submission:** The Letter of Quotation with all enclosures using the Forms available with this RFQ without any alterations shall be duly filled, signed and placed in sealed envelope and is to be delivered to purchaser by speed post/courier or by hands on or before 01.00PM on 08.10.2020. All blank spaces shall be filled in with the information requested. Copies of all other desired documents shall also be submitted.
10. **Opening of Quotations:** The Quotations shall be opened on 08.10.2020 at 3.00 PM in the office of undersigned. In the event of the specified date of bid opening being declared a holiday for the Purchaser, the bids will be opened at the appointed time and location on the next working day and same time.
11. **Evaluation of quotations:-**
- a) The Purchaser shall examine the quotation to determine whether the quotation
 - (i) has been properly signed (Clause 8)
 - (ii) meets the eligibility criteria (Clause 1);
 - (iii) conforms to all terms, conditions, technical specifications, warranty/guarantee etc. (Clause 5); and
 - (iv) the bidder has accepted the delivery schedule (Purchaser's Requirement Annex. 3).
 - b) The Purchaser shall examine and confirm that Price bid are in accordance with the requirements specified in the RFQ document. **If any of these documents or information is missing, the offer shall be rejected.**
 - c) The evaluation shall be based on the total price of Goods and Related services of each item separately at consignee office including GST and any other taxes,

which will be payable on the finished goods and related services at the time of invoicing.

- 12. Award of contract:** The evaluation would be done item wise and accordingly the Purchaser will award the contract for each item to the bidder whose quotation has been determine to be substantially responsive and has quoted the lowest price for that particular item.
- (a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - (b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
 - (c) 100% Payment of the goods shall be made within 30 days after complete delivery of all the contracted items & acceptance of all material by the consignee. Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actual or the rate/amount of these taxes specified in the supply order, whichever is lower.
 - (d) Warranty/ guarantee stipulated by the manufacturer shall be applicable to the supplied goods.
- 13. Quantity and Delivery:** The bidder shall supply the required material at consignee's destination and do installation. The quantity of the material is mentioned in the price bid. The rates to be quoted shall be for destination of the consignee. The purchaser may change the quantity and will not be liable to purchase full quantity as mentioned in the price bid.
- 14. Bid Security:** No bid securities/ earnest money are required.
- 15. Invoicing:** The invoice shall be made in the favour of undersigned and the payment shall be made by "**Deputy Director Hydrology, SPMU-NHP, Jaipur**".
- 16. Deduction:** Deduction will be made from invoice as per prevailing rules of Govt. of Rajasthan at the time of delivery of goods or material.
- 17. Documents:** Bidder shall submit following information with quotation:-
- 1. GST and Income tax (PAN) registration certificate.
 - 2. Authorization/OEM certificate (if applicable).
 - 3. Catalogue, Broacher or any other relevant document to indicate conformity of offered material/store with Make, Model and other technical specification mentioned in this RFQ.
 - 4. Relevant documents/quality certificates/ manuals regarding supplied materials as applicable.
 - 5. Guarantee/warrantee/License period of offered material.
 - 6. Signed copy of this RFQ along with quotation in prescribed format.
- 18. Inspection of delivered goods and related services:** Consignee or its representative will inspect the contracted goods and related services at the time of supply/ delivery.
- 19. Liquidated Damage (LD)**
- 19.1 If the supplier requires an extension of time on completion of contractual supply on account of occurrence of any hindrance he shall apply in writing for

extension on occurrence of hindrance but not after the stipulated date of completion of supply.

- 19.2 The purchase officer may extend the delivery period with or without liquidated damages in case they are satisfied that the delay in the supply of goods is on account of hindrance. Reasons shall be recorded.

- 19.3 Extension in delivery period: in case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of store which the tenderer has failed to supply: -

a. Delay upto one fourth period of the prescribed delivery period	2.5%
b. Delay exceeding one fourth but not exceeding half of the prescribed delivery period	5.0%
c. Delay exceeding half but not exceeding three fourth of the prescribed delivery period.	7.5%
d. Delay exceeding three fourth of the prescribed delivery period.	10%

Note: Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day. The maximum amount of liquidated damages shall be 10%.

- 19.4 If the supplier fails to deliver the contracted items even after the lapse of 30 days from the stipulated deadline of delivery, then the award of contract to supplier would be terminated.

20. **Force Majeure:** Liquidated Damage (LD) charges would not be levied if the delay is caused due to a situation which qualifies to be a Force Majeure Situation according to World Bank Guidelines for NHP.

Quotation Forms

Letter of Quotation

The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.

RFQ No.: **NHP/SPMU/GWD/RAJ/RFQ/03/2020**

Our Reference: No.....

dated.....

To:

Superintending Engineer

Ground Water Department, Jaipur

Subject: Supply of various IT Equipment e.g. Computer (Desktop), Printer, Multifunctional Printer, UPS for departmental Chemical laboratories (Water Quality Labs).

Sir,

1. We, the undersigned, hereby submit our Quotation
2. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services [Supply of various IT Equipment e.g. Computer (Desktop), Printer, Multifunctional Printer, UPS for departmental Chemical laboratories (Water Quality Labs).];
- (c) **Quotation Validity Period:** Our Quotation shall be valid for the period of 40 days, from the deadline fixed for the Quotation submission;
- (d) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank or blacklisted or suspended the Central or any State Government;
- (e) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices; and we will strictly observe the laws against fraud and corruption in force in India namely, "Prevention of Corruption Act 1988."
- (f) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Yours faithfully,

Authorized Signature

Name & Title of Signatory _____

In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of Bidder _____

Address _____

Dated on _____ day of _____, _____ [insert date of signing]

Price Bid

S. No.	Description of Goods	Technical Specification	QUANTITY	Rate (Rs.)	GST and similar other taxes applicable on finished Goods/ Services (Rs.)	Total Price of line item at Destination- inclusive of discounts, all taxes and duties (In Rs.)	make / model offered	Delivery Schedule	Warranty/ Guarantee offered
1	2	3	4	5	6	7	8	9	10
1	Computer	Processor - Intel core i7-9700 or higher (3.0 GHz, 12 MB or higher), Number of core 8, RAM-8 GB, RAM Type DDR4, Hard Disk-1 TB, English Keyboard (OEM), Optical Mouse (OEM), USB Port 2.0 (2-4 No.), USB Port 3.0 (2-4 No.), Ethernet LAN, Windows 10 professional, Display size-21.5-23", onsite OEM warranty-3 years or above with installation at site.	5						
2	Printer	Laser Printer, mono printing, paper size-A4, Duplex, Print Speed 15-25PPM, Paper tray Capacity 150 or above, Resolution 600x600 DPI or more, onsite OEM warranty-1 year with installation at site.	5						

3	Multi-function Printer	Laser Printer, Print, Copy, Scan, mono printing, paper size-A4, Duplex, Scan Speed 15-25 PPM, Print Speed 15-25 PPM, Paper tray Capacity 150 or above, Resolution 600x600 DPI or more, onsite OEM warranty-1 year with installation at site.	4						
4	UPS	Online/ Line Interactive, I/P Single phase 140-230 V +/- 1% AC Supply, O/P Single phase 230 V +/- 10% sine wave 50 Hz, 1.0 kVA, 15 minute backup or more. Onsite warranty-1 year with installation at site.	5						
		Total (INR)		

Note: Evaluation shall be done on the bases of total price offered for each item separately.

**Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actual or the rate/amount of these taxes specified in the supply order, whichever is lower.*

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of Bidder

Purchaser's Requirement

LIST OF GOODS AND DELIVERY PERIOD

Line Item No.	Description of Goods and Related Services	Consignee/ Delivery Destination	Quantity	Desired Delivery Period for completion of supply with installation from the date of the Contract
1	2	3	5	6
1	Computer	SE, GWD, Jaipur	4	30 days from the date of Issuing purchase order.
		Senior Chemist, GWD, Jaipur	1	
2	Printer	SE, GWD, Jaipur	2	30 days from the date of Issuing purchase order.
		Senior Chemist, GWD, Jaipur	1	
		Senior Chemist, GWD, Udaipur	2	
3	Multi-function Printer	SE, GWD, Jaipur	4	30 days from the date of Issuing purchase order.
4	UPS	SE, GWD, Jaipur	4	30 days from the date of Issuing purchase order.
		Senior Chemist, GWD, Jaipur	1	

TECHNICAL SPECIFICATIONS

Scope:- Various IT Equipment e.g. Computer (Desktop), Printer, Multifunctional Printer, UPS are required in Water Quality Labs of the Ground Water Department to run the chemical labs (Water Quality Labs) smoothly. The procurement of various Items is being carried out under National Hydrology Project (A World Bank Aided Project).

Detailed Technical Specifications and Standards :-

S. No.	Description of Goods	Technical Specification	QUANTITY (in Nos)
1	2	3	4
1	Computer	Processor - Intel core i7-9700 or higher (3.0 GHz, 12 MB or higher), Number of core 8, RAM-8 GB, RAM Type DDR4, Hard Disk-1 TB, English Keyboard (OEM), Optical Mouse (OEM), USB Port 2.0 (2-4 No.), USB Port 3.0 (2-4 No.), Ethernet LAN, Windows 10 professional, Display size-21.5-23", onsite OEM warranty-3 years or above with installation at site.	5
2	Printer	Laser Printer, mono printing, paper size-A4, Duplex, Print Speed 15-25PPM, Paper tray Capacity 150 or above, Resolution 600x600 DPI or more, onsite OEM warranty-1 year with installation at site.	5
3	Multi-function Printer	Laser Printer, Print, Copy, Scan, mono printing, paper size-A4, Duplex, Scan Speed 15-25 PPM, Print Speed 15-25 PPM, Paper tray Capacity 150 or above, Resolution 600x600 DPI or more, onsite OEM warranty-1 year with installation at site.	4
4	UPS	Online/ Line Interactive, I/P Single phase 140-230 V +/- 1% AC Supply, O/P Single phase 230 V +/- 10% sine wave 50 Hz, 1.0 kVA, 15 minute backup or more. Onsite warranty-1 year with installation at site.	5

Bank's Policy – Corrupt and Fraudulent Practices

Guidelines for Selection and Employment of Consultants under IBRD Loans and IDA

Credits & Grants by World Bank Borrowers, dated January 2011:

“Fraud and Corruption

It is the Bank's policy to require that Borrowers (including beneficiaries of Bank loans), consultants, and their agents (whether declared or not), sub-contractors, sub-consultants, service providers, or suppliers, and any personnel thereof, observe the highest standard of ethics during the selection and execution of Bank-financed contracts [footnote: In this context, any action taken by a consultant or any of its personnel, or its agents, or its sub-consultants, sub-contractors, services providers, suppliers, and/or their employees, to influence the selection process or contract execution for undue advantage is improper]. In pursuance of this policy, the Bank:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

- i. “corrupt practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party¹;
- ii. “fraudulent practice” is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation²;
- iii. “collusive practices” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party³;
- iv. “coercive practices” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party⁴;
- v. “obstructive practice” is

(aa) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede

For the purpose of this sub-paragraph, “another party” refers to a public official acting in relation to the selection process or contract execution. In this context “public official” includes World Bank staff and employees of other organizations taking or reviewing selection decisions.

For the purpose of this sub-paragraph, “party” refers to a public official; the terms “benefit” and “obligation” relate to the selection process or contract execution; and the “act or omission” is intended to influence the selection process or contract execution.

For the purpose of this sub-paragraph, “parties” refers to participants in the procurement or selection process (including public officials) attempting either themselves, or through another person or entity not participating in the procurement or selection process, to simulate

competition or to establish prices at artificial, non-competitive levels, or are privy to each other's bid prices or other conditions.

For the purpose of this sub-paragraph, "party" refers to a participant in the selection process or contract execution.

a Bank investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or

(bb) acts intended to materially impede the exercise of the Bank's inspection and audit rights;

(b) will reject a proposal for award if it determines that the consultant recommended for award or any of its personnel, or its agents, or its sub-consultants, sub-contractors, services providers, suppliers, and/or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;

(c) will declare misprocurement and cancel the portion of the Loan allocated to a contract if it determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the Loan were engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the selection process or the implementation of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner they knew of the practices;

(d) will sanction a firm or an individual at any time, in accordance with prevailing Bank's sanctions procedures⁵, including by publicly declaring such firm or an ineligible, either

indefinitely or for a stated period of time: (i) to be awarded a Bank-financed contract, and (ii) to be a nominated⁶ sub-consultant, supplier, or service provider of an otherwise eligible firm being awarded a Bank-financed contract.

A firm or an individual may be declared ineligible to be awarded a Bank-financed contract upon (i) completion of the Bank's sanctions proceedings as per its sanctions procedures,

including inter alia: cross-debarment as agreed with other International Financial Institutions, including Multilateral Development Banks, and through the application of the World Bank Group corporate administrative procurement sanctions procedures for fraud and corruption; and (ii) as a result of temporary suspension or early temporary suspension in connection with an ongoing sanctions proceedings. See footnote 12 and paragraph 8 of Appendix 1 of these Guidelines.

A nominated sub-consultant, supplier, or service provider is one which has been either (i) included by the consultant in its proposal because it brings specific and critical experience and know-how that are accounted for in the technical evaluation of the consultant's proposal for the particular services; or (ii) appointed by the Borrower.

Contract Agreement

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS CONTRACT AGREEMENT is made

the *[insert: number]* day of *[insert: month]*, *[insert: year]*.

BETWEEN

- (1) *[insert complete name of Purchaser]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of of the Government of {insert name of Country of Purchaser}, or corporation incorporated under the laws of {insert name of Country of Purchaser}]* and having its principal place of business at *[insert address of Purchaser]* (hereinafter called "the Purchaser"), and
- (2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called "the Supplier").

WHEREAS the Purchaser invited quotation for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Quotation by the Supplier for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in Rs]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract Agreement. This Agreement shall prevail over all other contract documents: In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed below.
 - (a) The letter of Acceptance
 - (b) this Contract Agreement
 - (c) The Supplier's letter of Quotation and original duly filled Price Bid
 - (d) All conditions mentioned in Procurement Notice
 - (e) All conditions mentioned in RFQ
 - (f) Technical Requirements (including Purchase's Requirements and Technical Specifications)
 - (g) Annexure-5: Bank's Policy – Corrupt and Fraudulent Practices
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of *[insert the name of the Contract governing law country]* on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

Letter of Acceptance
[Letterhead paper of the Purchaser]

To: *[name and address of the Supplier]*

[Date]

Subject: *Notification of Award Contract No.*

This is to notify you that your Quotation dated ... *[insert date]* ... for execution of the .
.....*[insert name of the contract and identification number, as given in the*
Procurement Notice/RFQ]..... for the Accepted Contract Amount of
[insert amount in numbers and words in Rupees], is hereby accepted by our Agency.

You are hereby requested to sign the agreement form not later than _____ under the instructions of the purchaser or its representative, and ensure its completion within the contract period.

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Agency: _____

Attachment: Contract Agreement

