

**GOVERNMENT OF RAJASTHAN
PUBLIC HEALTH ENGINEERING DEPARTMENT**

No. F. 10(01)PHED/ACE (U)/AEn-VII/EODB/16-17/ 23614-764

Date: 24/8/16

Circular

In partial modification to existing Rule 8 under Water Supply Rules 1967, and in accordance with the Rajasthan Enterprises Single Window Enabling and Clearances Rules, 2011 (and amendment Rules 2014 and 2016) for implementation of Business Reform Action Plan-2016, the following procedure shall be adopted for release of new water connection to enterprises as defined in the aforesaid RESWEC Rules 2011.

Procedure steps:-

Step-1. Any enterprise/corporate body shall apply online for new water connection at his premises by filing up the application form available on the portal www.swcs.rajasthan.gov.in. The applicant shall upload scanned copies in PDF/JPEG/JPG/PNG/BMP file format (max. size 1 MB) of following documents for verification using their digital signature certificates:

(A1) Self attested true copy of ownership of premises or land such as Allotment letter/ Sale Deed /Patta / Agreement (registered or non-registered).

or

'No Objection' certificate from the owner of the building or land for the water connection in case the applicant is a tenant/lessee and copy of tenancy/lease agreement.

(A2) Existing/proposed building plan clearly showing total built up area of building.

Step-2. Online application, received in accordance with Step-1, shall be processed by the Superintending Engineer and will arrange for survey of the site by Assistant/Junior Engineer concerned to assess feasibility of the distribution network for new water connection. Outcome of feasibility report shall be informed to the applicant within 4 working days from the date of submission of online application. Detail reasons shall be intimated to applicant for non-feasible connections. For feasible connection, the applicant will also be informed simultaneously about the amounts to be deposited towards (i) Connection charges, (ii) Security Deposit, (iii) One time Charges, (iv) Meter Charges, (v) Fixed Charges,

(vi) Outstanding dues of previous connection, (vii) Estimated road cut measurement & amount and (viii) Special Charges, as given in “Annexure-A”. The applicant shall deposit all due amounts online through E-payment.

Tracking facility/monitoring of application is also available on website. The applicant can track/monitor status of application online through website.

Step-3. As soon as all due payments are received as per Step-2, the applicant shall be intimated immediately to ‘proceed for pipe fitting’. The applicant shall make his own arrangement for pipe fitting at his own cost at the said premises as per the departmental specifications and drawing. The applicant shall submit a certificate in the prescribed format after completion of pipe fitting. The applicant shall then upload the certificate and photograph of pipe fitting.

Step-4. After online receipt of certificate and photograph of pipe fitting, the water connection shall be released within next 3 working days.

TIME LINE		
S. N.	Action	Time period
1	Feasibility report after receipt of online application	4 working days from date of submission of application
2	(i) Connection charges, (ii) Security Deposit, (iii) One time Charges, (iv) Meter Charges, (v) Fixed Charges, (vi) Outstanding dues of previous connection, (vii) Estimated road cut measurement & amount and (viii) Special Charges	4 working days after receipt of online application for feasible connection (along with feasibility report)
3	Clearance to ‘proceed for pipe fitting’	Immediately after receipt of all due payments (system generated)
4	Release of water connection and installation of water meter	Within 3 working days after online submission of certificate and photograph of pipe fitting

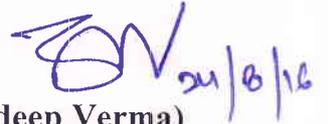
The login ID and Password of Superintending Engineer, being controlling officers is enclosed at “Annexure-B”. It is the responsibility of Superintending Engineer to monitor the portal regularly and any application received is forwarded to concerned Executive Engineer for necessary action i.e for approval/ rejection and release of water connection in case of approval within defined time lines.

Nodal officers for each district have been authorized for receiving payments from e-mitra regarding amount deposited by applicant for new connection. The list of Nodal officers is enclosed at "Annexure-C".

Every certificate generated by the system regarding release of connection to the applicant has to be digitally signed through e-sign using SSO ID. For this purpose all concerned Superintending Engineers shall update their SSO ID profile on website www.sso.rajasthan.gov.in.

This circular shall come into force with immediate effect. This bears the approval of Principal Secretary, PHED, vide ID no. 1416 dated 15.07.2016.

Encl:-As above.

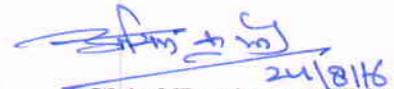


(Sandeep Verma)
Secretary, PHED
Govt. of Rajasthan

No. F.10(01)PHED/ACE(U)/AEn-VII/EODB/16-17/23614-764 Date: 24/8/16

Copy forwarded to the following for information:-

1. Secretary to Hon'ble Chief Minister, Govt. of Rajasthan, Jaipur.
2. SA to Hon'ble Minister, PHED, Govt. of Rajasthan, Jaipur.
3. DS to Chief Secretary, Govt. of Rajasthan, Jaipur.
4. PS to Pr. Secretary, Finance Department, Govt. of Rajasthan, Jaipur.
5. PS to Pr. Secretary, PHED, Govt. of Rajasthan, Jaipur.
6. PS to Pr. Secretary, Industries, Govt. of Rajasthan, Jaipur.
7. PS to Commissioner, Industries, Udyog Bhawan, Jaipur.
8. Principal Accountant General, Rajasthan, Jaipur.
9. Chief Engineer (Tech.) & Technical Member, RWSSMB, Jaipur.
10. Chief Engineer (HQ/Rural/Special Project/Admn.) PHED, Jaipur /Project Jodhpur /PMC Nagaur.
11. Financial Advisor & Accounts Officer, RWSSMB, Jaipur.
12. Financial Advisor (HQ), PHED, Rajasthan, Jaipur.
13. Addl. Chief Engineer (Tech.) & Secretary, RWSSMB, Jaipur.
14. Addl. Chief Engineer, PHED, Region..... (All).
15. Superintending Engineer, PHED, Circle..... (All).
16. Executive Engineer, PHED, Division..... (All).
17. Guard File.



Chief Engineer (HQ)
PHED, Rajasthan, Jaipur

CONNECTION CHARGES :	
(a) New Water Connection	New Water Connection charges shall be equivalent to onemonth's minimum charges for service connection of relevant size subject to minimum of (i) Non Domestic consumers Rs. 1000/- (ii) Industrial Consumers Rs. 2000/- (Rs 1000/- For SSI Units)
(b) Disconnection charges	Disconnection charges will be 50% of new connection charges of respective connection charge.
(c) Reconnection charges	Reconnection charges will be equal to new connection charges of respective connection charge.

SECURITY DEPOSIT :	
(a)	Equivalent to three months minimum charges for service connection of relevant size, subject to a minimum of Rs. 500/- for owner of house/Establishment.
(b)	For other persons such as tenant etc the amount of security deposit will be double of the above subject to a minimum of Rs. 2000/-
(c)	The Security deposit for temporary connection shall be 1.5 times of the amount calculated as per (a) and (b) above, as applicable.

ONE TIME CHARGES :		
(a)	One time Charges for a new connection for non domestic connection	Rs. 45/- per Sq. Mtr. of the total built up area of the building
(b)	One time charges for a new connection for industrial connection	Rs. 75/- per Sq. Mtr. of the total built up area of the building

FIXED CHARGES :		
(a)	Charges for a new connection for the 'Agreement'	Non judicial Stamp Paper of Rs. 500/-
(b)	Charges for a new connection for the 'Letter of Consent'	Non judicial Stamp Paper of Rs. 50/-

METER CHARGES :		
(a)	Meter Charges	Meter shall be provided by the department and charges shall be as applicable at the time of connection. However, in case meter is not available in the department then applicant shall be requested to procure meter as per departmental specifications from approved vender list. Department shall collect the meter from the applicant.

SPECIAL CHARGES :		
(a)	Special Charges	For laying new pipeline/ up-gradation of existing distribution system/share cost etc. as applicable at the time of connection.

List of Documents required for a new water connection:

At the time of submission of Application

(A1) Self attested true copy of ownership of premises or land such as Allotment letter/ Sale Deed/Patta/ Agreement (registered or non-registered).

or

'No Objection' certificate from the owner of the building or land for the water connection in case the applicant is a tenant/lessee and copy of tenancy/lease agreement.

(A2) Existing/proposed building plan clearly showing total built up area of building.

